

**Minor Project Review Committee
Meeting Minutes
May 3, 2011**

Present: William Desch, Michael Evans, Roger Bradley, Peter Kulbacki, Vicki Smith, Erick Crissman, Ken Packard, Patrick Ahern and Ann Kynor; Ryan Borkowski and Jonathan Edwards arrived at 3:20 pm during the Kendal review.

Minutes of April 5, 2011

The minutes of April 5, 2011 were reviewed. On a motion by Jonathan Edwards and a second by Michael Evans, the minutes were unanimously approved.

11-16 Submission of Application for Minor Project Review by Dartmouth College to construct new underground chilled water lines between Burke Lab (41 College St, Tax Map 38, Lot 83) and the Central Chiller Plant (1 Rope Ferry Rd, Tax Map 38, Lot 11) and new underground electrical ductbank under College St; all located in the “I” zoning district.

This project is a minor project because the project may have a negative impact on public ways during construction.

Patrick Ahern described four modifications to the project plan that had been made as a result of Peter Kulbacki’s comments.

Peter wanted to be sure that the work in the road would be done at night between 7 PM and 7 AM. At least one lane will be kept open most of the time. When both lanes are closed, DPW and Emergency Services will be notified in advance. Work in the road is expected to take 3 weeks. During the day, Peter expects that the travel way to be passable, either paved or plated.

Peter requested that the top 1 inch of pavement be extended to Pole 6 north of the project area to repair all the joints in the paving from other College projects. Six street trees will be affected, so William asked that an arborist safely remove them and when the project is over, replace them. The remaining trees are to be protected by chain link fence.

The staging area will be located off North Main Street. Any damage to the street or curbs will be fixed by the College prior to the certificate of completion being issued. Since the sidewalk will be closed, the College will need to develop a pedestrian access plan. This will be done in the context of the DPW excavation permit and reviewed by the police department. There will be no displaced parking. Committee members were not very concerned about noise at night so close to dormitories. These dorms have air conditioning so windows can be closed.

The following waivers are requested: Drainage, hydrologic features, vegetation, other natural features, size, dimensions, location and height of structures, landscaping, parking areas, ramps, walkways, driveways, lighting fixtures, signs, stormwater control devices. There was a motion by Peter Kulbacki that was seconded by William Desch to deem the application complete with the waivers noted above.

There was no public comment. The Committee found that the Standards in Article 9 have been met.

There was a motion by Peter Kulbacki that was seconded by William Desch to approve the project with the following conditions:

- 1) Contractor's and contractor's employees shall not park in any public parking space.
- 2) The road crossing work shall be done as "night work" between the hours of 7 PM and 7 AM.
- 3) The final paving coat shall cover the area disturbed by the project and extend north to Pole 6.
- 4) An arborist shall remove and replant the six street trees that will be disturbed by the project.
- 5) Chain link fence shall be used to protect the trees to remain from construction damage.
- 6) The as-builts shall be submitted as part of the McLaughlin (P2004-15) as-builts as a single digital file and three (3) hard copies of site work and utility as-built plans which shall be provided in AutoCAD 2000 format or later, with documentation of all utilities to within six (6) inches of actual location. There shall be separate layers for each type of utility, grading, buildings, landscaping, and unique site features. All layers deemed unnecessary by the Department of Public Works shall be removed from the digital file. In addition, engineering field notes of utility depths, crossings, and measurements shall be provided to the Department of Public Works.

The motion was unanimously approved.

11-21 Submission of Application for Minor Project Review by Kendal at Hanover to conduct storm drainage improvements in the Prudence Crandall courtyard and entrance canopy at Brinton Wing at 80 Lyme Road, Tax Map 8, Lot 1, in the "GR-4" zoning district.

This is minor project because it involves construction of less than 1500 square feet of addition to a building and changes to stormwater controls

Ann Kynor pointed out what is proposed on the plan as all Committee members had difficulty discerning what was actually proposed. Ann pointed out the new canopy which is already under construction, new catch basin and drainage lines, the new areas of drip strip, patios entry ways and the new temporary trail.

William Desch noted that three trees shown on Sheet C6.0 and one tree on Sheet C5.0 would be disturbed by the construction. Ann said that only 4 inches of top soil would be disturbed at the most. William was worried about the swales cutting into tree roots.

Peter said that he was concerned about changes to the drainage. Every new catch basin changes flows; the volumes need to be quantified and quality should be considered as well. He wondered what the total changes from Phases 1, 2 and 3 are. In the future, submissions with drainage modifications and increases in impervious surfaces, changes in total volume, peak flow and quality must be included.

One waiver has been requested. On a motion by Ryan and a second by Peter, the Committee unanimously agreed to waive the submission of the size, dimensions, location and height of structures.

The Committee agreed that the standards in Article 9 have been met.

On a motion by Peter and a second by Ryan there was unanimous approval of the application with the condition that an accounting of additional impervious area for Phases 1, 2 and 3 acceptable to Peter Kulbacki be submitted to Planning and Zoning staff by July 15, 2011. Jonathan Edwards abstained from the vote.

Meeting adjourned at 3:50 PM.

Respectfully submitted,
Vicki Smith, Scribe